



# **GREENOCK PRISON VISITING COMMITTEE**

## **ANNUAL REPORT**

**1 APRIL 2011 – 31 MARCH 2012**

## Section 1

### STATUTORY ROLE OF THE VISITING COMMITTEE

The statutory responsibilities of Visiting Committees and of their members are set out in Part 17 of The Prisons and Young Offenders Institutions (Scotland) Rules 2011 made under Section 8(2) of the Prisons (Scotland) Act 1989 (c.45). That states: “Rules made under section 39 of this Act shall prescribe the functions of visiting committees, and shall among other things require the members to pay frequent visits to the prison and hear any complaints which may be made by the prisoners and report to [Scottish Ministers] any matter which they consider it expedient to report; any member of a visiting committee may at any time enter the prison and shall have free access to every part thereof and to every prisoner”.

A Visiting Committee is specifically charged to

- co-operate with Scottish Ministers and the Governor in promoting the efficiency of the prison;
- inquire into and report to Scottish Ministers upon any matter into which they may ask them to inquire;
- immediately bring to the attention of the Governor any circumstances pertaining to the administration of the prison or the condition of a prisoner when they consider this necessary; if the Governor has not remedied matters within a reasonable period of time, they shall bring the matter to the notice of Scottish Ministers;
- from time to time, inquire into the state of the prison premises and inspect the food and drink provided to the prisoners and if at any time they find these unsatisfactory, record any deficiencies in their minute book and send a copy to Scottish Ministers and the Governor;
- hear and investigate any applications or complaints which prisoners may make to them and report their findings to the Governor and Scottish Ministers;
- visit the prison fortnightly by not fewer than two of its members
- at its discretion inspect prison records other than personal records, prisoners’ records and security manuals or other papers which have implications for security and make a note of their inspection in their minutes;
- make an annual report for the period of 12 months ending on 31 March each year to Scottish Ministers about the state of the establishment and its administration and include any advice and suggestions they consider appropriate;

## **Section 2**

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### Section 3

#### DESCRIPTION OF THE PRISON

Greenock Prison is small but complex with a design capacity of 254. It accommodates a diversity of population; remands, young offenders, long-term and short-term prisoners male and female and a small number of immigration detainees can all be found within its perimeter. The prison is contracted to hold 255 prisoners, at the time of writing the prison numbers are 250.

The prison comprises the following accommodation areas;

**Ailsa Hall** now serves designated courts namely Campbeltown, Dunoon, Lochgilhead, Oban and Rothesay. The main courts that Greenock had accepted previously will now go to Low Moss direct from court. Ailsa hall also accommodates a small number of out of category prisoners for a range of management and operational reasons. Each cell has integral sanitation and there is a fully equipped disabled cell on the ground floor. There is also an observation unit for vulnerable prisoners. The separate cells are adjacent to Ailsa Hall. Ailsa Hall moved to single cell occupancy in June 2011 and this has ensured that overcrowding is no longer an issue in Ailsa Hall.

**Darroch Hall** holds short-term convicted female prisoners from the west of Scotland. Again each cell has integral sanitation and is all single cell accommodation.

**Chrisswell House** provides a national facility for selected male prisoners serving 12 years or over, affording them the opportunity for progression towards release. Testing for progression to the open estate involves prisoners undertaking community work placements and special escorted leaves either to a place of interest or to family members' home address. The hall divides into 4 sections and each prisoner has his own cell key. Sections are locked off at night but there is 24 hours access to toilets and showers.

**Workshops and Vocational Training.** The Prison provides a range of workshops and vocational training courses which includes Joiners, Kitchen, VT Bricklaying, VT Painters, Laundry, Hairdressers and Industrial Cleaners.

Greenock also works in partnership with a number of external agencies including Motherwell College, Phoenix Futures (addiction services), Job Centre Plus, Routes out of Prison (RooP), Toe by Toe (literacy mentoring programme) and Circle which helps female offenders reintegrate back into the community.

## Section 4

### EXECUTIVE SUMMARY

The reporting year has once again passed without any major issues being unresolved and the Committee has worked well with prison management to achieve this. The Committee is once again up to strength as the member who left during the last reporting year was replaced fairly quickly by the Council concerned and the new member's induction and initial training was provided without delay so that he soon became a working member of the team.

The concern expressed in last years report, ie the ultra-speedy turnover of Governors has thankfully not been repeated this year and Governor Jim Kerr is still at the helm and with his Deputy Governor Morag Stirling has provided a much-needed period of stability in management.

HMP Low Moss finally opened on 12 March 2012 and its opening had an impact on Greenock (and on most other prisons) in that a fair number of staff members and managers transferred to that prison. That is probably the main, though not the only, reason for the unusually fast turn-around of managers during the reporting period. It is hoped that this will now stabilise since, like the changing of Governors in previous years, this movement of management is difficult for all concerned. It must be said however that staff have coped well and regimes have not suffered.

The Committee has been affected by the uncertainty surrounding the future of Visiting Committees, but members have been steadfast in providing a service which is very much "business as usual" and all have indicated their willingness to carry on until the end of the road for VCs. Although it is widely known that VCs are under serious threat, this Committee is pleased to report that staff and management have shown no change in the co-operation and support given to members in carrying out their duties.

Training is something which has been affected by the current position. National Training has come virtually to a standstill although Foundation Training is still being provided for new members or those in need of a refresher. Hopefully this will be carried on into the next reporting period as new members are appointed in the wake of the 2012 council elections. In-house training and induction training are still very much on the agenda at Greenock and members had a session on the new prisoner complaints process to keep them abreast of those changes.

The transfer of medical services from SPS to NHS provided a fairly radical change in the complaints handling process with the CP3 form being removed and a direct letter to NHS replacing it. The general change to NHS seems to have gone fairly seamlessly in Greenock and it is hoped that this will continue.

The Committee is once again appreciative of the open door policy in Greenock and the willingness of the Governor, Deputy Governor and indeed all management to engage with Committee members in their investigation of complaints.

## Section 5

### 5.1 Health Care and Mental Health

The HMP Greenock health care team has one healthcare manager and a staff team of nurses that includes one mental health nurse, two addictions nurses, 6.54 practitioner nurses, one health centre administrative assistant and one health care support assistant.

HMP Greenock health centre is in operation between 7.45 - 21.15 weekdays and 8.30 -18.30 weekends. Some staff have specialism they contribute in addition to their core role for example practitioner nurse specialises in BBV work alongside her general role, and one practitioner nurse has training in learning disabilities healthcare but this is not a distinct post. At weekends there is no addiction or mental health service, nor administrative or health care support assistance. The GP attends six days a week for 21 hours to deliver the medical service to the population; this includes five morning sessions where routine health issues and admissions to prison are seen and two afternoons where a specialist service for addictions and long term prisoners is carried out. The Saturday clinic is in place to see admissions to prison from Friday night

Health Care continues to be based on an enhanced primary care model with visiting specialists attending as necessary. Dental services for 12 hours per month, with Optician and Podiatry services being delivered when sufficient people have been identified to be seen. A consultant psychiatrist provides one session per week within the prison.

Health Care within HMP Greenock has had a year of development. The integration of healthcare services from the SPS to the NHS has gone well, with no significant issues raised throughout this period. Traditionally health care services in Scottish prisons were provided by the Scottish Prison Service (SPS). On 1<sup>st</sup> November 2011 responsibility for the provision of health care to prisoners was transferred from SPS to the National Health Service (NHS). The aim of the transfer was to ensure that prisoners received the same standard of care and range of services as offered to the general population according to need, whilst providing health care in the prison setting is an opportunity for the NHS to engage a hard-to-reach population and reduce health inequalities.

The Health Care Support Assistant is in place and is now considered vital to Greenock's delivery of care, The HCS assistant has freed qualified nurses from administrative roles to develop more Nurse Led clinics providing focused healthcare interventions for chronic disease management for the diverse prison population HMP Greenock serves. Within HMP Greenock nurse led clinics are now delivering in Blood Borne Virus diagnosis and support; Mental Health; Quarterly Multi Disciplinary Addiction services; Weekly Addiction Nurse clinics; Learning Disability; Asthma; Smoking Cessation and National Naloxone programme. In the year coming it is hoped to access training for a nurse to deliver Well Man services and continue to develop this role.

Successful chronic disease management support has been offered over the past year to 70% of Greenock's population by the SPS Keep Well service, with health promotion events being delivered regarding healthy eating and lifestyle choices. It is envisaged that health improvement initiatives will continue through in-house staff facilitation

To improve health and wellbeing, health care teams work in partnership with SPS staff and a range of third sector agencies that are funded to provide healthcare and related social welfare/wellbeing

services. In HMP Greenock, health care staff, prison officers and third sector organisations reported very good partnership working

HMP Greenock runs Well Woman clinics which include smear testing, breast awareness, contraception and pregnancy testing. These run every fortnight with a nurse, and monthly with a female doctor

In conclusion, this has been a busy year for the healthcare unit in the prison. The staff have faced massive organisational changes from the SPS to the NHS. To their credit they have faced these challenges and there have been no adverse patient delivery care issues. The staff remain committed to providing high level evidence-based individualised patient centred care.

## **5.2 Food**

The kitchen has had a year of change which has been well managed and a new catering staff has maintained the high standards always associated with the food in Greenock.

All prisoners employed either in the kitchen or in the Hall pantries are trained in food hygiene (REHIS) which is a recognised qualification for employment outside prison on liberation.

Maintained Healthy Living Award (audited January 2012).

The menus have been revamped to reflect more closely eating patterns in the community (lighter lunch) eg soup, sandwich and yoghurt or fruit. In the VC's experience this change was not immediately popular with all prisoners, though no complaints were received. This has settled down now and where there are no complaints about the standard of the food, the occasional comment re portion size does crop up.

VC members do sample the food on a reasonably regular basis and usually do this at point of service and in the company of prisoners. The food is of a consistently high standard and is served up hot.

The kitchen has coped well with the many staff changes. Two catering officers with outside catering qualifications were recruited. Two officers were promoted from Operations to Catering Officers and they are away at College to obtain their catering qualifications. The present Catering Manager was promoted from Catering Officer. Throughout the changes the food quality did not diminish and they staff are proud to report that another year has gone by without a CP against the department.

A Food Focus Group meets every 8-10 weeks and prisoners have their chance to make comments, suggestions or requests.

## **5.3 Equality and Diversity**

The SPS Strategy Framework for Valuing Diversity, Promoting Equality and Human Rights enables equality, diversity, inclusion and human rights to be mainstreamed at the core of all work and to be embedded at all levels within the organisation. To this end the local E&D committee have been instrumental in the events detailed below.

There have been a number of local initiatives run by the Education Unit recently within HMP Greenock with regard to E&D.

These included:

### **Amnesty International Day**

An event contacting prisoners of conscience from around the world and learning from their experiences as well as making personal Christmas cards to send to them.

### **Deaf Storyteller Event**

Greater understanding of the deaf community was created through a deaf person using expressive language to deliver an entire story.

It is also worth mentioning the tremendous take-up of the Deaf Language training offered at Greenock for staff through POA Lifetime Learning.

### **Live Literature event**

Various authors explained the motivation for writing their books and how literature can enrich the lives of all, irrespective of literacy learning levels.

Another local E&D event saw Professor Palmer, DSc (Doctor of Science) who is currently promoting the view that if the long and important historical links between the Caribbean and Britain is known race relations will improve.

He kindly agreed to give a talk to prisoners recently and the topic was Slavery and its links to Greenock. Particular mention was made of the sugar and tobacco industry on which the town of Greenock (along with shipbuilding) was built. This talk was very informative and well received by the prisoners who asked numerous questions at the end.

Forthcoming events include a visit from the GrassRoots Theatre company. This theatre company perform traditional Zimbabwean dance and music and aim to educate local communities to identify the root causes of their predicaments and limitations. This will be their second visit to the prison and they will be eagerly welcomed back.

## **5.4 Education, Training and Work**

### **5.4.1 Education:**

This reporting year has been busy and proactive and has brought a great variety of learning and life information into the prison.

Will Scott from C-Level came in to the prison to offer 4 sessions learning about Hepatitis C. A deaf storyteller, Mark MacQueen and his interpreter, Debbie MacKenzie, from the Scottish Storytelling Centre, came in to present a storytelling session in sign language and afterwards a discussion about sign language. This was offered to both male and female students. Dawn Fyffe from the Womens' Library came in to provide workshops for the women prisoners on body and health issues and how these relate to the media.

The prison radio continues to entertain prisoners in the halls and is also a conduit for disseminating information. It has been used to advertise the Listeners Scheme, to promote Education, to interview a Labour MSP and to provide the Health Centre with an opportunity to discuss the change to NHS and



how that would affect prisoners. The radio has also been used to inform prisoners about the work of the visiting committee.

The women radio editors interviewed the Governor for the radio. They created a small focus group and asked other women in the hall for questions and then compiled these into a structured format. The interview was highly successful and has been put out to the halls several times a week so ensure maximum coverage.

The competition for the prison calendar has engendered a great deal of interest as students have been asked to write a paragraph about one (or more) of the 12 photographs that were chosen for Greenock's calendar entry. There will be a small prize for the paragraphs that are chosen and these will be awarded at the Launch of the New Contract day in November.

Work in both the art and craft classes continued to flourish with students completing forms for the next Koestler competition. Morag Smith from the Women's Library has been coming in on a Monday morning throughout October working with the women on card making and other craft activities.

In the Comms class, one of the students has produced an excellent handout on Hep C for her Higher Comms assessment. It has impressed the Phoenix staff group so much that they agreed at a team meeting to use the leaflet as an information handout in their work with prisoners and have asked if they can offer it nationally as an information resource.

An Open Day to launch the new contract was held in November and the launch was celebrated by holding 3 award and prize giving ceremonies for each session.

In addition the Learning Centre was pleased to welcome back Will Scott from C-Level who delivers a short course to prisoners, over 4 weeks, on Hepatitis C. At the end of the course students receive a certificate. The Centre is also pleased to record that the first student has just completed the ECDL award since the new contract began –which is in record time!

On 5<sup>th</sup> December the Centre held a Scottish Book Trust Live Literature Event with the playwright Des Dillon. He ended the day by being interviewed on the radio by one of the Chrisswell prisoners.. This was closely followed by a concert on the 12<sup>th</sup> featuring the jail band who had been practising for about 4 months. The band had been working hard on their backing tapes to accompany their own guitar playing, and on the day they were excellent, producing a very professional sound. The women provided the Christmas sparkle by forming a choir and singing '*War is Over*' and giving several readings. The concert was enjoyed by 80 prisoners and 3 members of the Visiting Committee. The Learning Centre team were certainly on a roll because they held another concert with the band '*The Meat Men*' on the 14<sup>th</sup>.

On the 19<sup>th</sup> December the students in the Learning Centre celebrated Amnesty International's 'Right to Write Day'. This is in line with their Greetings Card Campaign where people are invited to write and send cards to prisoners of conscience. Will Scott completed his Hep C course with the students in the afternoon and the participants all received a certificate.

It was a good start to the new year for the Learning Centre when they were delighted to be recognised by the Governor at the Staff Recognition Day. Jacci Stoye received the Governor's Diploma of Merit for dedication to helping prisoners achieve their maximum potential.

On the 16<sup>th</sup> January, the Learning Centre welcomed Maggi Gibson for another Scottish Book Trust Live Literature Event with the women prisoners. The month of January couldn't pass without the commemoration of our famous Bard and his poetry, so on the 25<sup>th</sup> January Burns night was celebrated on the radio. Both the women and the men made shows featuring Scottish music and some of Robbie Burns' poetry.

Mr. Charles Kelly, an independent filmmaker, made a most welcome visit to the Learning Centre this month. He has been commissioned by SPS and Dyslexia Scotland to make a film about prisoners who

have dyslexia, talking to them about their learning experiences both at school and in the prison system. He came to interview a student to see if he was a suitable candidate for the film.

The manager and the maths teacher went to HMP Cornton Vale to visit the card making work party. It was an extremely successful visit and they were warmly welcomed by Carol Maltman, and were provided with a huge amount of help and information. They went with the notion of developing a Business Enterprise Course in the Learning Centre using cards as the retail product. The idea behind the course is for the women to develop the skills of costing, marketing, selling and book keeping through the enterprise; they will be making a real product and selling it in the prison. Meetings have been held with SPS managers re security issues and finance and at the time of writing the final go ahead from SPS HQ is awaited.

Discussions have also been held with Rig Art, who are a local Community Arts team, about running a film animation course at Greenock. They are hoping to find funding to run several short courses over 12 months subject to approval for the course to go ahead from Motherwell College and the local SPS team. A meeting is planned for next month for us all to round the table to discuss this further.

On the subject of filming, the Centre was delighted to welcome Charles Kelly in to the Learning Centre for the film project commissioned by SPS and Dyslexia Scotland. One of Greenock's students was chosen as a suitable participant for the film and he did really well; there was quite a lot of repetition required of him due to background noises and he performed like a seasoned actor! The manager also took part in the film and it is hoped to see the finished product in April or May.

In addition, we are delighted that our application to the Scottish Book Trust has been successful and we have been awarded three more author visits which must take place between April and September this year.

By the end of the reporting period preparations were in full flow for the prison magazine, Stir, and the Centre was busy sending art and literacy articles to the editorial team in Shotts for the first edition.

There will be a new course starting in ICT in the use of Photoshop, which the IT teacher will be commencing with the women in April. This will involve creating interesting variations on favourite photos and framing them and will also result in an SQA. (The security aspects have been cleared with the Operations Manager locally).

#### **5.4.2 Training**

##### **VT Painters**

This ever popular workshop reached its target in December and so took on 2 female classes which proved successful with 8 gaining their certificates in the first 6 weeks. In January a DIY course saw 7 going through successfully. Six prisoners who had completed their courses have been putting their skills to practical use by decorating the hairdressers. Other prisoners are employed in an ongoing redecoration of Darroch Hall. The successful candidates from the VT Painters gain a National Progression Award from SQA which is a start for them when they go out.

##### **VT Bricklayers**

This workshop has had a busy year with courses running constantly throughout the reporting period. The party employs 8 men on each 13 week course which is similar to the pre-apprenticeship courses provided by colleges outside. This delivers a National Progression Award in Bricklaying from SQA to those who complete the course successfully.

### **5.4.3 Work**

#### **Production and Assembly Joiners**

Both production and assembly joiners enjoyed a busy and successful year with the products, mainly picnic tables and garden benches much in demand. The production joiners mainly employ women and they enjoy the work and produce work of a high standard. The assembly joiners are usually male prisoners and once again their work produces a quality article.

#### **Hairdressers**

Greenock's hairdresser left to go to Low Moss and was replaced by another member of staff who has organised the salon to give both male and female prisoners a chance to take advantage of the services provided there.. Male prisoners go in the mornings and females in the afternoons and although they do not receive any formal qualification to take away, they do acquire the skills they need to attend to their families and friends. A recent addition is a nail bar where female prisoners can have a basic nail shaping and colouring service and this is proving very popular.

The member of staff in charge of the salon is attending college to attain the necessary qualifications to become an assessor and when this happens prisoners will have a chance to take away a certificate.

#### **Environmental/Gardens**

This is a new party this year which has had a major effect in keeping Greenock both green and good to look at. The prisoners working in this party keep the grounds clean and tidy and produce plants to make the surrounds look attractive. They have also created a vegetable patch which has produced 'fruit and veg' of good quality. In addition the party is proud of its work in recycling which has reduced the number of waste bins needed in Greenock from 30 down to 5 with a significant financial saving as well as rebates back from the recycled materials – all of which goes back into Greenock's budget. Environmental/Gardens provides work for 4 men in recycling, 2 in gardens and also provides 2 placements for the grounds outside the prison.

### **5.4 Residential Accommodation**

The residential accommodation in Greenock has its limitations due to the age of some of the buildings but it is kept as well as can be expected and as stated above, work parties who have completed their training in the VT Painters are using their expertise to help keep the décor as fresh as possible.

### **5.5 Prison Estate**

An upgrade of the two 'safe cells' in Ailsa Hall was completed in March 2012. Changes included purpose-built Corian beds (the beds were concrete before) and painting and decorating the cells.

General repairs to roads and paths within the grounds of the prison and also in the car park, increased safety for both prisoners and staff

UPVC windows were installed in 8 cells in Darroch Hall as part of a trial, after several reports regarding the poor quality of the windows. After positive reviews from prisoners and staff, funding has been granted to replace all windows in Darroch Hall. This upgrade will be carried out in the coming year.

The prison's CCTV and recording system was upgraded this year, improving the prison's ability to keep prisoners and staff safe.

Estates assisted with the upgrade of the front entrance security system, installing the arch-way metal detector and improving access and egress routes. This new system improves safety and security for both prisoners and staff.

## **5.6 Link Centre**

The Link Centre is staffed by a Rehabilitation and Support team, a group of officers whose primary role is to

- Deliver Offending Behaviour Programmes
- Deliver National Induction
- Administer Core Screens
- Ensure all referrals from the Core Screen or referrals from other sources are appropriate and met by the Partner Agency
- To ensure all prisoners released from HMP Greenock have had the opportunity to access services which will assist in their return to the community.

As well as delivering national induction, pre-release and offending behaviour programmes, the Link Centre works with a wide range of partner agencies whose workers attend the prison regularly, viz:

- Housing
- Job Centre Plus
- Phoenix Futures (Enhanced Addiction Case Work Services)
- Routes out of Prison (ROOP)
- Circle
- Alternatives (West Dumbarton Community Drug Services)
- Glasgow Adult Literacy Link Project
- The Big Plus Inverclyde (Highholm Centre)
- The Shannon Trust (Toe by Toe)
- Inverclyde "Moving on" Project
- Action for Children
- Scottish Soldiers, Sailors, Airmen and Families Association (SSAFA)
- SAMH (Scottish Association for Mental Health)
- Gateways to Service
- Gamblers Anonymous (on an ad hoc basis)
- Inverclyde Literacy (also covers Argyll and Bute)

## Section 6

### **OTHER AREAS OF THE PRISON REGIME ON WHICH THE VISITING COMMITTEE HAS ISSUES TO REPORT**

The Committee considers the following areas to be worthy of particular comment in addition to the routine work carried out in the prison.

1. The Prison Radio continues to be a worthwhile asset to Greenock and provides prisoners with useful training in the management and organisation of programmes.. The involvement also helps with their communication skills. In its operation, the Prison Radio provides entertainment for the prisoners and is also a conduit for information. The prisoners involved with the radio have interviewed the Governor and also a local MSP which has given them both practical experience and confidence.
2. The Environmental/Gardens party does good work both in recycling and making the grounds of Greenock tidy, attractive and colourful. The recycling work not only keeps the prison 'green' but also (a) saves money which would be spent on waste removal; and (b) makes money for the prison funds by earning rebates for the recycled material.

## Section 7

### **THE WORK OF THE VISITING COMMITTEE**

#### **Visiting Committee Membership**

The undernoted members served on the Committee during the period of the report:

Mrs Anne Freebairn	Chair
Mr Sandy MacPherson	Vice Chair and Local Training Co-ordinator
Councillor Gerry Dorrian	
Councillor Keith Brooks	
Mr Sandy Nimmo	
Mr Peter Walker	
Mrs Heather Roach	
Mr Frank Alexander	
Mr Magnus Ross	

	2010/11	2011/12
<b>Visiting Committee Statistics</b>		
Recommended complement of VC members (per Rule 155)	8	8
Number of VC members at start of the reporting period	8	8
Number of VC members at end of the reporting period	8	8
Number of new VC members joining within the reporting period	0	1
Number of VC members leaving within the reporting period	0	1
Total number of VC committee meetings during reporting period	5	5
Average number of attendances at Board meetings during reporting period	6	6
Total number of applications/complaints received	21	32
Total number of visits to the prison	98	137

<b>Name of Member</b>	<b>No. of Visits</b>
Sandy Nimmo	18
Heather Roach	14
Frank Alexander	7
Peter Walker	15
Sandy MacPherson	22
Keith Brooks	19
Anne Freebairn	22
Gerry Dorrian	8
Magnus Ross	11

<b>Applications/Complaints Statistics</b>		
<b>Subject</b>	<b>2010/11</b>	<b>2011/12</b>
Accommodation	0	1
Diversity related	0	-
Education/training/work	0	1
Estate issues (conditions)	3	3
Family/visits	4	1
Food	1	3
Health related	0	4
Inter-establishment transfers	1	2
Personal property	0	-
Staff/Prisoner related	1	1
Miscellaneous	14	16
<b>Total</b>	<b>24</b>	<b>32</b>

The number of complaints dealt with by Greenock VC members is similar to last year and is still very low but members' relationships with prisoners remain very positive. Each of our members spends a good deal of time on each visit, talking to prisoners in all areas of the prison, interacting with them, maintaining connection and listening to their views.

The Committee members also deal with matters of concern to prisoners, gleaned from conversations with them. These do not constitute complaints and so do not appear in the statistics but nevertheless members give them assistance if necessary or direct them to the appropriate person within the prison who can deal with their concern.

### **Training**

Mr Magnus Ross was appointed to the committee during 2011-12 and attended the Foundation training course held at the SPS College, Polmont. He has also undertaken full induction training in the establishment.

Prior to one of the committee meetings a training session was held, led by a senior member of the prison staff. This concentrated principally on new prison rules and procedures which have

direct bearing on the committee's work, eg prisoner complaints procedure, and transfer of responsibility for prisoner health care from SPS to NHS. The Local Training Co-ordinator (LTC) liaises with Greenock's Training Manager to identify appropriate training for VC members.

Due to the uncertainty of the amount of time ahead for VCs, national training has been at a standstill with the exception of Foundation Courses for new members. The LTC continues to stay in close contact with the National Training Co-ordinators so that any training opportunities which to arise are available to members.

**VISITING COMMITTEE TRAINING RECORDS 2011 HMP GREENOCK (Annex A)**

MEMBER'S NAME	VC TRAINING DELIVERED LOCALLY								NATIONAL TRAINING (AVC)				
	Induction (date)	Tour (date)	Expenses	Rotas	Interviews	Requests/Complaints	Minute Book	Other (state)	FC/5	CD/3	Chair/Vice Ch.	Annual Conference	
Anne Freebairn	23.4.09	2004	x	x	x	x	x	x	Mental Health	x	x		x
Sandy MacPherson	23.4.09	2004	x	x	x	x	x	x					
Sandy Nimmo	23.4.09	1993	x	x	x	x	x	x	MDT		x		x
Heather Roach	23.4.09	2006	x	x	x	x	x	x					
Peter Walker	23.4.09	2008	x	x	x	x	x	x	RooP				
Keith Brooks	23.4.09	2007	x	x	x	x	x	x					
Gerry Dorrian	23.4.09	2007	x	x	x	x	x	-	25 Jan 2011				
Magnus Ross	13.07.11	2011	x	x	x	x	x	n/a		x			x

\*\* Members with 3 years service or more are not required to do VC Induction training though they should still do SPS Induction\*\*

MEMBER'S NAME	SPS TRAINING DELIVERED LOCALLY					
	Course Name (Tutor)	Course Name (Tutor)	Course Name (Tutor)	Course Name (Tutor)	Course Name (Tutor)	Course Name (Tutor)
	<b>Briefing Session on Changes to Prison Rules – 16.12.11 (Peter Rawlinson)</b>					
Anne Freebairn	x					
Sandy MacPherson	x					
Sandy Nimmo	x					
Heather Roach	x					
Peter Walker	x					
Magnus Ross	x					
Keith Brooks	-					
Gerry Dorrian	-					